

Book Exhibition Circular

The Central University of Punjab is organizing a Two days Book Exhibition on 21-22 December 2022. You are cordially invited to participate in the event. Kindly inform and confirm us about your participation in the book exhibition as per format attached as annexure-I. Kindly fill in the details and send us a scanned copy by **07 December 2022** through email: library@cup.edu.in.

Terms and Conditions for the purchase of books in book exhibition:

1. Minimum Acceptable Discount:
 - 1) Text books certified by concerned faculty members minimum of 20% .
 - 2) General books (Competitive exam preparing books, fiction, non-fiction etc.) minimum of 20%.
 - 3) Reference book (Encyclopedia (General or on any subject); Dictionaries, Thesaurus, Multi-lingual dictionaries, Atlas, Handbooks, Edited books, Yearbook, Who's who (International biographical or National Sources), Periodical directories, Guidebooks, Dictionaries of subjects, Bibliographies, Multi volumes etc.) :-
 - I. Reference book price \leq 10000 minimum of 30%
 - II. Reference book price $>$ 10000 \leq 20000 minimum of 35%
 - III. Reference book price $>$ 20000 minimum of 40%
 - 4). The exception would be government publication/institutional publication and no discount items.
2. The booksellers/publishers should bring minimum 50% publications of Indian Edition otherwise no book will be purchased from them.
3. The booksellers/publishers should not bring the books which are published prior to 2018 except the rare and classical books.
4. The booksellers/publishers should not bring remaindered titles.
5. Foreign publications in which Indian Editions are available should not be exhibited.
6. The exhibition is being planned at an open place covered with a tent. Kindly note: You should carry polythene/Tarpal sheets with you to cover your books at night time
7. The university library has a right to return the books back even if recommended by the faculty member, in case of duplication of books, cost factor or any other technical issue.
8. The University reserves the right to alter the dimensions of the stands/ stalls without assigning any reason thereof and its decision shall be final and binding on the participants.

9. Jurisdiction: Any dispute or claim arising out of the participation in the exhibition shall be subject to the exclusive jurisdiction of the Bathinda Court.

Purchase Procedures: -

1. Faculty members/Research Scholars/Students will visit the book stall and recommend the books for the university library.
2. University library will compile the book in Excel format recommended by all departments.
3. The duplication of the books will be deleted by the university library.
4. Department wise list will be sent to the concerned HOD for review of the book list as per availability of budget and submit the final recommendation to the library.
5. After receipt of final recommendation from all the departments, the university library will prepare the order list supplier wise.
6. RBI conversion rate will be considered for the conversion of foreign currencies in INR on the date of order.

Supply of Books: -

1. The rates are Free on Road (FOR) at the Central University of Punjab, VPO Ghudda, - 151401 Distt. Bathinda - Punjab, and inclusive of freight and insurance if any. The books should be packed securely for shock and hazardous in transit. No extra charges will be paid for the carriage of any material to the University.
2. It shall be obligatory to supply at least 75% of the book titles of the purchase order, once the supplier has given consent regarding the availability of books. If the supply is below 75% of the titles of the purchase order, a penalty of 5% of the cost of unsupplied title (s) multiplied by the number of respective copies mentioned against each unsupplied title (s) shall be charged from the supplier.
3. If the supplier has received the supply order (any number of books) recommended in a book exhibition but fails to supply any title then the supplier shall be blacklisted from the Central University of Punjab, Bathinda.
4. The supplier has to execute all the supplies of the exhibition within the stipulated time (Maximum three (03) weeks from the date of order.
5. If the supplier fails to deliver the material/equipment within the specified delivery period of the purchase order, the supplier shall be liable to pay as penalty charges of 0.5 per cent (half of one

percent) of the cost of undelivered supply per week of delay or the part thereof, not exceeding the maximum limit of 10 percent of the cost of a complete unit of undelivered books so delayed.

6. Remaindered titles, photocopied, and duplicate books will not be acceptable. If any supplier is found supplying these kinds of books, his/her firm will be barred from doing any business with the Central University of Punjab, Bathinda for the period of next five years.

Note:

The exhibition is being planned at an open place covered with a tent. One stall will have 6 tables with covers (table size is 5ft x 2.5ft), 2 Chairs. The rent of Rs.4000/- per stall includes tent house items, electricity etc and should be paid by the suppliers/publishers and the same is to be deposited in the bank account of Central University of Punjab, Bathinda as given below:

- **Beneficiary Name: Central University of Punjab**
- **Bank Account Number: 3468000101713077**
- **IFSC Code of the Branch: PUNB0346700**
- **Bank Name: PUNJAB NATIONAL BANK**
- **Branch Name with Complete Address: SCF 23-24, Phase-1, Model Town, Civil Lines, Bathinda-151001(PB)**

Kindly note some important points for exhibition

- You should carry polythene sheets with you to cover your books at night time
- Display your banner in front of your stall
- We don't have any arrangement of lodging
- Please ensure that your stall is ready for display by 9 am on 21 December 2022.

University library is not responsible for not placing the order to all the participants. The order will depend on the final recommendation received from all the departments as per availability of the budget.

The information is also available on the university website at www.cup.edu.in.

Presently we are running 31 departments as per the list attached annexure-II.

(Incharge Library)
Central University of Punjab
Ghudda -Bathinda - 151401
Email: library@cup.edu.in

Acceptance

I/We hereby accept the following terms and conditions of the two days' book exhibition which will be held on 21-22 December 2022 at Central University of Punjab, VPO Ghudda, Distt. Bathinda-Punjab and I/we have deposited Rs. 4000/- for one stall in university account ondate.....bank detail (UTR number).....

Minimum Acceptable Discount:

- I. Text books certified by concerned faculty members minimum of 20% .
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 - IV. Reference book price ≤ 10000 minimum of 30%
 - V. Reference book price $> 10000 \leq 20000$ minimum of 35%
 - VI. Reference book price > 20000 minimum of 40%
 - VII. The exception would be government publication/institutional publication and no discount items.
1. The booksellers/publishers should bring minimum 50% publications of Indian Edition otherwise no book will be purchased from them.
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(Signature of Supplier with Stamp)

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Note:

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Some important points for exhibition

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- Display your banner in front of your stall
- We don't have any arrangement of lodging
- Please ensure that your stall is ready for display by 9 am on 22 December 2022

University library is not responsible for not placing the order to all the participants. The order will depend on the final recommendation received from all the departments as per availability of the budget.

Name and Address of the supplier with Stamp:

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Signature _____

Date & Place _____

Annexure - II

S.N	Name of the Department	Master Degree/Research Degree Programme
1.	Zoology	· M. Sc. In Animal Sciences and PhD
2.	Applied Agriculture	· M.Sc. Food Science and Technology and PhD · MBA (Agribusiness) and PhD
3.	Biochemistry	· M.Sc. in Biochemistry and PhD
4.	Microbiology	· M.Sc. in Microbial Sciences and PhD
5.	Chemistry	· M.Sc. in Chemistry and PhD · M.Sc. in Applied Chemistry and PhD
6.	Computational Science	· M.Sc. Theoretical & Computational Chemistry and PhD · M.Sc. Computational Physics and PhD · M.Sc. Bioinformatics and PhD
7.	Mathematics and Statistics	· M.Sc. Mathematics and PhD · M.Sc. Statistics and PhD · Certificate course in Vedic Mathematics
8.	Pharmaceutical Sciences and Natural Products	· M. Pharm. Medicinal Chemistry and PhD · M. Pharm. Pharmacognosy and Phytochemistry and PhD · M.Sc. Medicinal Chemistry and PhD
9.	Physical Sciences	· M.Sc. Physics and PhD
10.	Botany	· M.Sc. Plant Sciences and PhD
11.	Education	· M.Ed. · M.A. Education and PhD
12.	Computer Science and Technology	· M.Tech. Computer Science & Technology and PhD · M.Tech. Computer Science & Technology (Cyber Security)
13.	Environmental Sciences and Technology	· M.Sc. Environmental Sciences and Technology and PhD · PG Diploma in Geoinformatics
14.	Geography	· M.A./M.Sc. Geography and PhD
15.	Geology	· M.Sc. Geology and PhD
16.	South and Central Asian Studies	· M.A. Political Science and PhD · M.A. Politics (With specialisation in International Relations)
17.	Human Genetics and Molecular Medicine	· M.Sc. Human Genetics and PhD · M.Sc. Molecular Medicine and PhD
18.	English	· M.A. English and PhD
19.	Punjabi	· M.A. Punjabi and PhD · Certificate programme in Punjabi translation

20.	Hindi	· M.A. Hindi and PhD · PG Diploma in Hindi Translation
21	Performing & Fine Arts	· M.A. Fine Arts · MPA - Drama Studies, Music & Theater
22.	Law	· LL.M. and PhD
23.	Economic Studies	· M.A. Economics and PhD
24.	Sociology	· M.A. Sociology and PhD
25.	History	· M.A. History and PhD
26.	Mass Communications & Media Studies	· M.A. Journalism & Mass Communication and PhD
27.	Financial Administration	· M.Com. and PhD
28.	Pharmacology	· M. Pharm. (Pharmacology) and PhD
29.	Physical Education	· M.P.Ed., MPES and PHD (Physical Education)
30.	Psychology	· M.A. Psychology & PhD
31.	Library and Information Science	· M. Lib. I. Sc. and PhD (LIS)