



CIRCULAR

Sub: Inclusion of Aadhaar (Unique Identification) Number in Service Book of Government Employees.

With reference to the Office Memorandum No. Z-20025/9/2014-Estt. (AL) Dated November 3rd 2014 issued by Ministry of Personnel, Public Grievance & Pensions, Department of Personnel and Training, all regular Teaching and Non-Teaching employees of the University are hereby requested to submit a prominently readable copy of their Aadhar (UID) card to the office of the undersigned latest by 25.12.2014.

Employees who have not registered themselves for Aadhar (UID) number are required to register for the same and submit a copy of their card so that necessary entries can be made in their service book as per directions of Department of Personnel and Training.

This is issued with approval of the Competent Authority.

Shweta
Registrar (Officiating)

Copy to:

1. PRO (T): for kind information of Vice Chancellor
2. Dean Academic Affairs, for information
3. Professor Incharge Examination
4. All Deans/COCs/OICs/Section Heads
5. SMCC: for uploading on University website
6. Notice Board
7. Concerned file
8. University Policy file