

Preparation for post lock-down period

Dear All

As regards the issue of examination of the 2nd and 4th semester students. Our immediate concern is the careers of the 4th semester students. For the 2nd year students we can adjust with the situation as it demands. However, for the time being we can wait and watch the wind which way it blows. In case the lock-down doesn't extend (especially for a longer duration) for the universities, then we may implement the proposed schedule or extend it correspondingly, in case of short extension. In the event otherwise, i.e. if the curfew extends for a longer period than anticipated, we will be left with no option but to resort to the online MCQ type examination only. We don't want the situation to adversely affect the next session.

We need to bear in mind that in no way our action(s) should lower the standards of the university and impact(s) on the careers of our students. It takes time to build but no time for the erosion (of the image).

We will re-review the issue on 15th May. In the meantime, we should prepare ourselves for effective implementation of either of the above two alternatives. In other words, the faculty and the examination section should get ready with the questions/question-bank and the updating of the software, if required. We should not use any cloud-based software for our university examinations.

The faculty should get the project reports, term-papers, dissertation etc. submitted in PDF format online as per the academic calendar, as far as possible. Their evaluation/practical/viva voce etc. be conducted preferably online before 31st May and the results submitted at the earliest possible. In other words and to be precise, only the Subjective type (25% or MST2) and the objective type (25% digital/online) of end examination should be left for operation after vacations in July. The faculty can go on vacations from June 1 till 30, if nothing is pending (except the 50% end exam).

Those teachers who did not conduct online teaching during lock-down period for whatsoever reason(s) will have to complete their courses before proceeding on vacations. It is compulsory for everyone to ensure that the whole course and evaluation of the performance of every student (except for the end exam i.e. MST-2 and online objective exam) is completed by June 30, 2020.

The departments may conduct the practical examinations / DEC / VAC and viva-voce through Skype or other meeting apps. However, wherever online conduct of Practical/DEC and VAC is not possible/viable, the same may be conducted in July, 2020 along with MST-2. However, information in this regard with valid reason be provided to the Examination Branch by the respective teacher through the HoDs before proceeding for vacations. A form in this regard be designed by the Examination Branch.

This way irrespective of the date of opening of the university, we tentatively plan to keep the period from the opening (whichever date) till June 30 for the completion of courses and evaluation of performance and vacation wherever possible. The month

of July be reserved for conduct of End Semester Examination (subjective and objective or only objective) and declaration of results. The month of August be kept for preparation for the next session, admission, orientation and 'god willing' shifting to the new campus. By the way for your information, during the lock-down period the engineering wing has serviced every device (ACs, Fans, sanitary fittings, cleaning of the overhead water tanks etc.)

The Deans of respective schools to prepare accordingly and get the needful done with respect to their schools and report the status. The CoE to get the office ready for the task, as per need.

With best wishes and regards

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